**PLAY IT SAFE**

**Dairy Flat School - Alert Level 2 Procedures**

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| **Students**  **Students may only come to school if they are well.** **No-one may be at school if they are unwell.**  **Make sure we have a phone number to contact you to collect your child immediately if they become unwell.**   * + - Staff will check students to ensure that they are well. If a sick child comes to school, they will be sent home. Parents are asked to keep any sick children at home. * Symptoms that will prevent entry to a site - respiratory symptoms such as;   + Head cold   + Blocked ears   + Sneezing   + Sore throat   + Cough   + Fever * Anyone with those symptoms should stay home and contact Healthline for advice, which may include getting tested for COVID-19 as a precaution. Alert the principal | **Drop-off/Pick-up**  **If possible drop your child off at the gate. Please do not enter the site unless it is important. We want to minimise the number of people onsite.**   * If you enter the site you must sign a visitors register in the Office * Declare you are well and have no symptoms of a cold or respiratory illness * Use sanitiser provided on entry to the school site * Agree to stay at least one - two metres away from other people at all times. * Inform office of their whereabouts while on site * 1 metre distance - mark queue line in the office area   A Contact tracing register has been set up - This includes recording who the adults are in contact with as well as recording any visitors to the site, including parents. | **Health and Safety**  **All persons on site should wash their hands after each break, before food and after using the bathroom**   * **Hand sanitiser at entry to class rooms and in shared spaces. Soap, water and the ability to dry hands will be provided in bathrooms.** * **Hygiene measures are the most important part for safety**   + **Hand washing - Number 1**   + **Distancing - be vigilant**   + **Coughing into your elbow,**   + **Don’t touch your face**   + **Surfaces will be regularly cleaned** * Drinking fountains closed * PPE is not required or recommended as necessary in any educational facility by the Public Health Service. |
| Students make their way immediately to their class at the assigned time   * + - Use sanitiser on entry to class | **Distance Learning will be available for students who cannot attend school**   * This will not be the same as what has been delivered during level 3 and 4 but there will be work provided. | **Physical Distancing**   * In an Alert level 2 school environment, this means children, young people, and staff maintaining a physical distance so that they are not breathing on or touching each other. There does not need to be a specific measurement but where practicable 1m should be used as a guide, particularly between adults. * Physical education classes and break time activities can include access to sports equipment including playgrounds but hygiene practice should be observed after playing with equipment. * **Cultural activities** -practices and rehearsals will be able to go ahead (note the physical distancing recommendation of 1 metre distance where practicable, for singing and wind instruments). **Kapa Haka and Choir** * There are no restrictions on groups of children and students mixing with others on site. |
| * Playgrounds can be used at Alert Level 2 in schools – wash hands before and after use. * Students do not have have to sit in assigned seats * The normal curriculum programme will resume, including music tutors, special education support, language and other specialists. | * We have supplies of Hand sanitiser, disinfectant, toilet paper, paper towels, cloths * Ensure everyone is familiar with the plan * Signage explaining expectations in every space and around the school * All public health advice and guidance and procedures in the Alert Level 2 plan.   **In case of a possible COVID -19 case at DF**   * Any notification will be referred to MOH, * Affected individuals (had contact with the person) would be told initially as well as the BOT Chair. * We would follow MOH advice. * Upon advice from the local medical officer or health, any educational facilities connected to a confirmed or probable case of COVID-19 must close on an individual or group basis for 72 hours to allow contact tracing, and then potentially for a further 14 days. |