**PLAY IT SAFE**

 **Dairy Flat School - Alert Level 2 Procedures**

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| **Students****Students may only come to school if they are well.** **No-one may be at school if they are unwell.** **Make sure we have a phone number to contact you to collect your child immediately if they become unwell.** * + - Staff will check students to ensure that they are well. If a sick child comes to school, they will be sent home. Parents are asked to keep any sick children at home.
* Symptoms that will prevent entry to a site - respiratory symptoms such as;
	+ Head cold
	+ Blocked ears
	+ Sneezing
	+ Sore throat
	+ Cough
	+ Fever
* Anyone with those symptoms should stay home and contact Healthline for advice, which may include getting tested for COVID-19 as a precaution. Alert the principal
 | **Drop-off/Pick-up****If possible drop your child off at the gate. Please do not enter the site unless it is important. We want to minimise the number of people onsite.** * If you enter the site you must sign a visitors register in the Office
* Declare you are well and have no symptoms of a cold or respiratory illness
* Use sanitiser provided on entry to the school site
* Agree to stay at least one - two metres away from other people at all times.
* Inform office of their whereabouts while on site
* 1 metre distance - mark queue line in the office area

A Contact tracing register has been set up - This includes recording who the adults are in contact with as well as recording any visitors to the site, including parents.  | **Health and Safety** **All persons on site should wash their hands after each break, before food and after using the bathroom*** **Hand sanitiser at entry to class rooms and in shared spaces. Soap, water and the ability to dry hands will be provided in bathrooms.**
* **Hygiene measures are the most important part for safety**
	+ **Hand washing - Number 1**
	+ **Distancing - be vigilant**
	+ **Coughing into your elbow,**
	+ **Don’t touch your face**
	+ **Surfaces will be regularly cleaned**
* Drinking fountains closed
* PPE is not required or recommended as necessary in any educational facility by the Public Health Service.
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| Students make their way immediately to their class at the assigned time* + - Use sanitiser on entry to class
 | **Distance Learning will be available for students who cannot attend school*** This will not be the same as what has been delivered during level 3 and 4 but there will be work provided.
 | **Physical Distancing*** In an Alert level 2 school environment, this means children, young people, and staff maintaining a physical distance so that they are not breathing on or touching each other. There does not need to be a specific measurement but where practicable 1m should be used as a guide, particularly between adults.
* Physical education classes and break time activities can include access to sports equipment including playgrounds but hygiene practice should be observed after playing with equipment.
* **Cultural activities** -practices and rehearsals will be able to go ahead (note the physical distancing recommendation of 1 metre distance where practicable, for singing and wind instruments). **Kapa Haka and Choir**
* There are no restrictions on groups of children and students mixing with others on site.
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| * Playgrounds can be used at Alert Level 2 in schools – wash hands before and after use.
* Students do not have have to sit in assigned seats
* The normal curriculum programme will resume, including music tutors, special education support, language and other specialists.
 | * We have supplies of Hand sanitiser, disinfectant, toilet paper, paper towels, cloths
* Ensure everyone is familiar with the plan
* Signage explaining expectations in every space and around the school
* All public health advice and guidance and procedures in the Alert Level 2 plan.

**In case of a possible COVID -19 case at DF*** Any notification will be referred to MOH,
* Affected individuals (had contact with the person) would be told initially as well as the BOT Chair.
* We would follow MOH advice.
* Upon advice from the local medical officer or health, any educational facilities connected to a confirmed or probable case of COVID-19 must close on an individual or group basis for 72 hours to allow contact tracing, and then potentially for a further 14 days.
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